



Applications are invited to apply for casual positions at our 100 bed facility located in Metcalfe, Ontario.

Reporting to the Manager of Building Operations, the Housekeeping Aide maintains high standards of cleanliness and sanitation throughout the Home by cleaning and sanitizing rooms and furnishings in assigned work areas following established policies and procedures.

### **RESPONSIBILITIES**

- Using specified cleaning/disinfecting/sanitizing agents and following specific procedures, work patterns, and routines
- Vacuuming, sweeping, dry/wet mopping, scrubbing, sanitizing/disinfecting floors, spot cleaning walls, windows and doors, dusting, rearranging furniture, removing waste
- Daily cleaning and disinfecting of resident rooms including cleaning floors, fixtures and furnishings in rooms, kitchen, closets, may also include heavy cleaning duties such as deep cleaning
- Ensure privacy of residents during performance of duties
- Adhere to established company policies and procedures regarding quality assurance, health & safety, infection control, emergency preparedness and all other applicable policies and procedures
- Cooperates with other departments in such tasks as transferring residents, moving and storing supplies furniture and equipment
- Must be available for call ins on short notice

### **QUALIFICATIONS**

- Clear vulnerable sector police check
- Initiative
- Ability to work in a team and independently
- Ability to walk, stand, bend, kneel, crouch, squat and lift (40lbs.) for long periods of time
- Ability and willingness to follow instruction
- Ability to read, write and understand English required
- Knowledge of housekeeping procedures and best practices principles an asset
- Knowledge of infection prevention and control practices an asset
- Long term care experience an asset

Please apply to Pam Clement, Human Resources, via email [pclement@osgoodecare.com](mailto:pclement@osgoodecare.com)

*We appreciate all responses to this posting however, only candidates under consideration will be contacted. Osgoode Care Centre is an equal opportunity employer.*

*Osgoode Care Centre is committed to creating a barrier-free, accessible organization, utilizing a collaborative approach in supporting persons with disabilities during recruitment, selection, hiring and the ongoing employment life cycle in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. Should any applicant require accommodation, please contact Human Resources.*